



GATEWAY

E d u c a t i o n

Eligibility Criteria

The flexible learning programmes detailed below - are available fully funded subject to meeting the following eligibility criteria:

- ✓ 19+ (born before 01/09/1997)
- ✓ Lives in England
- ✓ British Citizen or have been living within the EU for 3 years for purposes other than study
- ✓ Able to supply ID at Induction
- ✓ Provide residency evidence if not a British citizen

Fully Funded Courses



Level 2 Certificate in Awareness of Mental Health Problems

Increasing awareness and understanding in nutritional requirements:

- Stress, depression and anxiety
- Postnatal depression
- Bipolar disorder and schizophrenia
- Dementia
- Eating disorders

Course duration: 6-8 weeks



Level 2 Certificate in Business Administration

The course covers many topics including managing information and producing documents as well as providing excellent customer service.

- Principles of providing administrative services
- Principles of business document production and information management
- Understand communication
- Understand how to carry out business administration tasks
- Understand customer service

Course duration: 14 weeks



Level 2 Certificate in Care Planning

Create a stronger workforce by understanding the implementation of care plans and how to evaluate plans and processes:

- Understand the issues around the storage and sharing of information
- Provide better customer service by highlighting good problem-solving techniques
- Explain how the person-centred care planning process differs from other forms of planning and assessment within the care planning process
- Reinforce the importance of developing, managing and monitoring a budget within an organisation

Course duration: 8-10 weeks



Level 2 Certificate in Caring for Children and Young People

It is important that those working in the care sector understand the risks of abusive and exploitative behaviour that some children experience. Knowing what strategies are used to protect them from this behaviour, whilst following procedures, is essential to helping those affected.

- Improve understanding of the importance of effective communication for individuals with sensory loss
- Give employees a high standard of learning to support young children's development
- Provide assurances that your employees are well trained
- Enable your workforce to be able to describe the role of each person involved in the care planning process

Course duration: 8-10 weeks



Level 2 Certificate in Cleaning Principles

Developing knowledge and understanding of a range of both generic and specialist cleaning principles

- Developing a work schedule
- Dealing with routine and non - routine waste
- Health & safety legislation and best practice
- Dealing with customers
- Cleaning interiors and washrooms

Course duration: 14 weeks



Level 2 Certificate in Common Health Conditions

This course is the ideal programme for anyone working in the following areas. Sensory loss awareness, Arthritis awareness, Stroke awareness or Parkinsons Disease awareness

- Understand how to contribute to monitoring the health of individuals affected by health conditions
- Introductory awareness of sensory loss
- Stroke awareness
- Dementia awareness
- Arthritis awareness
- Parkinson's disease awareness

Course duration: 6-8 weeks



Level 2 Certificate in Customer Service

This course helps to increase awareness of understanding and meeting customers' needs, giving a great customer experience, learning from feedback and promoting products and services.

- Principles of customer service and delivery
- Understand employer organisations
- Communication with customers
- Develop customer relationships
- Resolve problems and deliver customer service to challenging customers

Course duration: 6-8 weeks



Level 2 Certificate in Dementia Care

Providing an appreciation and understanding of the different forms of dementia and how to support individuals:

- The person - centred approach to care
- Communication and interaction with people who have dementia
- Equality and diversity
- The administration of medication
- Behaviour in the context of dementia
- The benefits of engaging in activities in social care

Course duration: 6-8 weeks



Level 2 Certificate in Dignity and Safeguarding

Providing learners an understanding of dignity and safeguarding:

- Issues relating to duty of care
- Conflicts and dilemmas in duty of care
- Recognising and reporting unsafe practice
- Current legislation
- How to reduce the likelihood of abuse and harm

Course duration: 6-8 weeks



Level 2 Certificate in End of Life Care

Developing knowledge and understanding how to work in end of life care

- Provide support to manage pain and discomfort
- End of life care and dementia
- The role of the care worker at time of death
- Loss and grief in end of life care

Course duration: 6-8 weeks



Level 2 Certificate in Equality and Diversity

Ideal for increasing staff awareness of a key topic within the common inspection framework:

- Exploring how people's rights and responsibilities are protected at work
- Working or learning in a place that promotes diversity

Course duration: 5 weeks



Level 2 Certificate in Infection Control

Providing an appreciation and understanding of the different forms of dementia and how to support individuals:

- The person - centred approach to care
- Communication and interaction with individuals who have dementia
- Equality and diversity
- The administration of medication
- Behaviour in the context of dementia
- The benefits of engaging in activities in social care

Course duration: 6-8 weeks



Level 2 Certificate in Information, Advice and Guidance

This course plays a pivotal role in promoting the benefits of learning. It ensures individuals address and overcome the barriers to learning while supporting them in making realistic and well informed choices.

- Developing interaction skills for information, advice or guidance
- Information, advice or guidance in practice
- Managing information
- Signposting and referral
- Information, advice or guidance work with groups

Course duration: 6-8 weeks



Level 2 Certificate in Learning Disabilities

Covering the knowledge and providing an understanding to care for an individual with learning disabilities and difficulties:

- Safeguarding and protection
- Supporting individuals
- Positive risk-taking
- Personalisation in social care
- Autistic spectrum condition
- Supporting individuals with learning disabilities and access healthcare

Course duration: 6 -8 weeks



Level 2 Certificate in Management of Diabetes

Providing an understanding of the different types of diabetes and how they occur.

- The prevention and early intervention of type 2 diabetes
- Understanding the initial care of diabetes
- Understanding the treatment and management of diabetes

Course duration: 6-8 weeks



Level 2 Certificate in Nutrition and Health

Increasing awareness and understanding in nutritional requirements:

- Exploring principles of healthy eating
- Considering the nutrition needs of a variety of individuals
- Information on food and nutrition to plan a healthy diet
- The principles of weight management
- Understanding eating disorders

Course duration: 6-8 weeks



Level 2 Certificate in Retail Operations

The retail industry is subject to a number of pressures. These include changes in shopping habits and the recent economic downturn which reduced consumer spending. However, as consumer confidence begins to grow, it is important retail support staff are fully trained and equipped to represent your business and to meet customer needs.

- Provide information on retail operations
- Increase understanding of the importance of customer service
- Improve knowledge of what to expect when working in the retail sector

Course duration: 8-10 weeks



Level 2 Certificate in Safeguarding of Medicines

Covering the knowledge and providing an understanding to care for an individual with learning disabilities and difficulties:

- Understand medication and prescriptions
- Supply, storage and disposal of medications
- Understand the requirements for the safe administration of medication
- Record-keeping and audit processes for medication administration and storage

Course duration: 6-8 weeks



Level 2 Certificate in Team Leading

This course helps to develop a wide range of team leading skills covering a number of aspects including establishing the team, motivation, communication, reporting structures and the relevant legislation required for the individual to progress within their role.

- Principles of team leading
- Understand business
- How to communicate work-related information
- Understand customers
- How to develop working relationships with colleagues
- Understand health and safety procedures

Course duration: 11 weeks



Level 2 Certificate in Understanding Autism

This course helps to increase people's understanding of Autism. Units include using a person-centred approach to support individuals with autism. Communication and social interaction in individuals with autism. Sensory processing, perception and cognition in individuals with autism.

- Using a person-centred approach to support individuals with autism
- Communication and social interaction in individuals with autism
- Sensory processing, perception and cognition in individuals with autism
- Supporting positive behaviour in individuals with autism
- Supporting individuals with autism to live healthy and fulfilled lives

Course duration: 6-8 weeks